



Calcutta Rescue

Caring for the underprivileged

Job Description

Speech Therapist Volunteer

Qualifications and Experience:

- Qualified speech therapist with at least two years post-qualifying experience in working with people with speech, language, hearing and swallowing disorders, learning and/or physical disabilities, including assessment and care planning experience.
- Experience of supervision and training of staff is mandatory and the ability to take initiative and work with little support

Additional skills/experience:

- A good command of verbal and written English is essential.
- Knowledge of Indian Sign Language would be a great advantage.
- Experience of liaising with other agencies
- Competency in the use of Computer.

Summary:

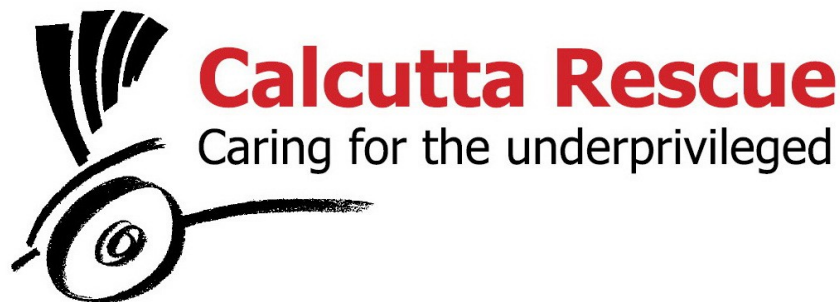
The volunteer speech therapist will supervise, assist and work closely with the local qualified Speech Therapist of Calcutta Rescue at Tala Park Clinic within the Disability Department on Mondays, Wednesdays and Fridays.

If needed he/she will cooperate with the Disability School in Belgachia on Tuesdays and Thursdays as well as our regular Schools at Tala Park and Nr. 10 as required.

The speech therapist volunteer introduces and/or implements own knowledge and skills to create significant contributions to the quality of care and assessment of the patients within Calcutta Rescue which includes training and close supervision of the local speech therapist for designing and delivering further improvement of skills, assessments and investigations.

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The role includes making visits to patients home to evaluate the progress of their treatment if essential. It also requires making referrals or developing support programs at their homes, in the community and schools.

The position involves liaising with clinic/school staff, external institutions, family members of identified patients and CR medical/school authorities.

Responsibilities:

Supervision

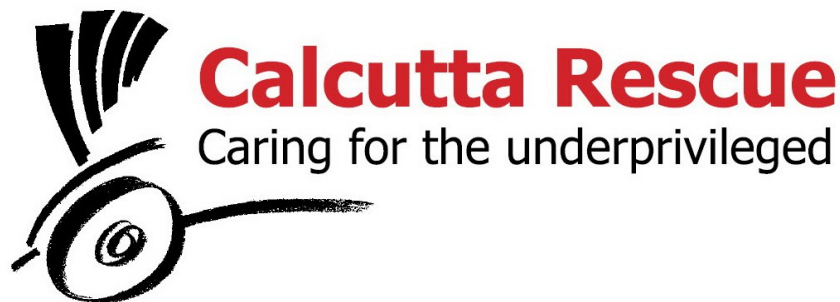
- 1.1 The Volunteer works closely with the local speech therapist of Calcutta Rescue and provides constantly advice and teaching on all ongoing assessments and investigation

Assessments

- 1.2 The patient group consist mainly children and sometimes adults with speech, language, hearing and swallowing disorders, learning disabilities, behavioral problems, mental-, sensory- and/or physical disabilities whose symptoms are the results of a variety of causes such as a stroke, brain injury, hearing loss, developmental delay, a cleft palate, cerebral palsy, or emotional problems.
- 1.3 Communicate with patients to evaluate their levels of speech or language difficulty
- 1.4 Determine the extent of communication problems by having a patient complete basic reading and vocalizing tasks or by giving standardized tests
- 1.5 Identify treatment options
- 1.6 Create and carry out an individualized treatment plan
- 1.7 Teach patients how to make sounds and improve their voices
- 1.8 Teach alternative communication methods, such as sign language, to patients with little or no speech capability
- 1.9 Work with patients in a manner to stimulate all senses such as tactile sense as well
- 1.10 Work with patients to improve their ability to read and write correctly

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- 1.11 Work with patients to develop and strengthen the muscles used to swallow; Stimulate and improve the oro-facial-tract's sensitivity required to the patient's ability to process
- 1.12 Counsel patients and families on how to cope with communication disorders
- 1.13 Where possible arrange to visit the disabled patient in their home.
- 1.14 An holistic appraisal of the patient's difficulties and needs will be assessed during this home visit with the parents and extended family.
- 1.15 The speech therapists are to complete administrative tasks, including keeping accurate records. They record their initial patient evaluations and diagnoses, treatment progress, any changes in a patient's condition or treatment plan

Development of Care/Assessment Programs:

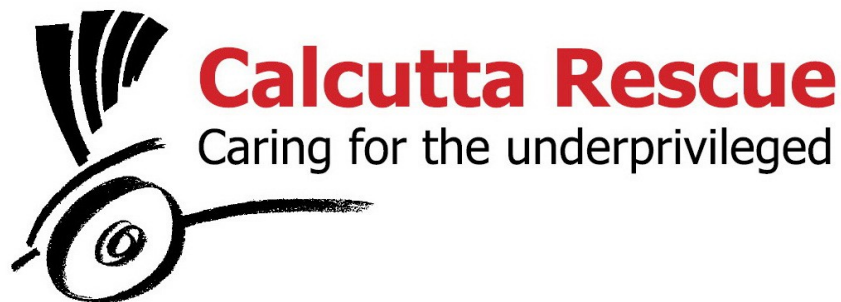
- Based on the assessment findings, formulate an individual Care Plan of action to meet the patient's needs. Regularly review the Care Plan and ensure that it is up-to-date, ensure follow-up as necessary.
- Bring any concerns about the patient's health to the attention of the attending Doctors so that they can recommend the best course of treatment.
- Work closely with the Calcutta Rescue Physiotherapists and the Physiotherapist Volunteer and refer patients with physical disabilities on to them.
- Identify any useful appliances or support services necessary to improve the general well-being and safety for the patient.
- Follow-up appointments/home visits may be necessary to review the effectiveness of any program put in place.

Meetings:

- Attend the Medical Audit Committee and Doctors' Meetings and bring any issues concerning patients, requests for funding/equipment to these meetings, attend the quarterly Meeting of the Disability Department

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Education.

- Mandatory to teach and supervise the local Speech Therapist on a daily basis within the assessments. Design and deliver new and high quality of training.
- It might be necessary to conduct education or training programs around physical disability awareness issues for staff from time to time such as doctors, nurses and all health assistants.

Reporting to:

- Deputy Chief Executive Officer, Project Doctors, Disability Department Supervisor + Assistant, Physiotherapists, Clinical Coordinator, Volunteer Coordinator and CEO

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